

# Request for Residency Waiver

Date

Licensing Manager  
Comptroller of the Currency  
Street Address  
City, State, ZIP Code

Re: Residency Director Waiver Request

Dear Licensing Manager:

## **(For individual waivers)**

(Bank name) requests a waiver of the residency requirement of 12 USC 72, so that (name of person(s)) may become a member of (bank's name) board of directors.

## **(For multiple waivers)**

(Bank name) requests multiple waivers of the residency requirement of 12 USC 72, so that a majority of the bank's directors will not be required to satisfy the residency requirement and the bank will maintain on its board of directors (number) directors who meet the residency requirements and (number) directors who do not.

## **(For all waivers)**

Upon election to the board of directors and with the approval of this request, (bank name) will have (number) directors who reside in the state(s), territory, or district in which the bank has its main office or branches, or within 100 miles of the national bank's main office for at least one year immediately preceding their election, and (number) directors who do not.

Attached is a discussion of the proposed director's(s') specific qualifications and experience, how he/they will carry out his/their duties and responsibilities effectively to ensure that the bank is meeting its operating goals, and how this waiver will support the safety and soundness of the bank.

(Bank name) is aware of the citizenship and stock ownership requirements of the persons nominated to serve as directors on its board and certifies that it will review their qualifications to ensure compliance with those requirements in 12 USC 72.

We desire OCC action on this request no later than (date).

Questions about this request can be directed to (name) at (telephone number) or FAX telephone number.

Sincerely,

Signature

Name and Title

Attachment  
Discussion Items