

Notice of Intent to Sole Source
2031JW24Q00156

The Office of the Comptroller of the Currency (OCC) intends to award a purchase order to The Donohoe Companies, Inc, 7101 Wisconsin Ave, Ste 700, Bethesda, Maryland 2081, on a sole source basis utilizing FAR 13 Simplified Acquisition Procedures, in accordance with 41 U.S.C. 3304(a)(1) as implemented by FAR 6.302-1, only one responsible source and no other supplies or services will satisfy agency requirements for interior window tinting services at the OCC retail space located at 1700 G Street, Washington, DC. The period of performance is 9/30/2024 – 10/31/2024.

No solicitation package will be issued. This notice of intent to sole source is not a request for competitive quotations; however, the Government will consider responses received by the closing date of this notice.

Responses shall include, at a minimum, the following information:

1. The name of your company;
2. Company Unique Entity Identifier;
3. POC name and contact information;
4. The specific product(s) that your company offers that fulfills the same function as the items to be included on this order or evidence that your company is capable of providing the specific items mentioned above; and
5. A description of that product(s) and its overall capabilities.

Responses must be supported with clear and convincing evidence to demonstrate that the vendor is able to provide the goods/services outlined in this notice. It is the vendor's responsibility to demonstrate how your product(s) are capable of providing the same functionality with the product(s) mentioned above. The Government is not obligated to seek additional information from your company if the vendor fails to provide sufficient evidence of having a product capable of meeting the Government's needs. A determination not to compete this proposed contract action based upon responses to this notice is solely within the discretion of the OCC. Information received will be considered primarily for the purpose of determining whether to conduct a competitive procurement.

Responses must be submitted in writing to the Contracting Officer, Karen A. Green, via email at karen.green@occ.treas.gov no later than **Monday, September 23, 2024 at 12:00 PM EST.**

See details of requirement below.

STATEMENT OF WORK

SCOPE OF WORK

The Office of the Comptroller of the Currency (OCC) has a need for interior window tinting services at the retail space located at 1700 G Street, Washington, DC. There are approximately 25 windows and four doors to be tinted. Identified below are the dimensions for windows and doors:

Windows:

- W1- W: $119 \frac{1}{2}$, H: $81 \frac{1}{4}$
- W2- W: $117 \frac{1}{2}$, H: $81 \frac{1}{4}$
- W3- W: 32, H: $81 \frac{1}{4}$
- W4- W: $63 \frac{1}{2}$, H: $81 \frac{1}{4}$
- W5- W: $51 \frac{1}{4}$, H: $81 \frac{1}{4}$
- W6- W: 112, H: $61 \frac{3}{4}$
- W7- W: 112, H: $61 \frac{3}{4}$
- W8- W: 112, H: $61 \frac{3}{4}$
- W9- W: $111 \frac{1}{4}$, H: $61 \frac{3}{4}$
- W10- W: $51 \frac{1}{4}$, H: 64
- W11- W: $62 \frac{1}{4}$, H: 64
- W12- W: $32 \frac{1}{2}$, H: 64
- W13- W: $117 \frac{1}{2}$, H: 64
- W14- W: $117 \frac{1}{2}$, H: 64
- W15- W: 53, H: 64
- W16- W: $81 \frac{3}{4}$, H: $81 \frac{7}{8}$
- W17- W: $81 \frac{1}{2}$, H: $81 \frac{7}{8}$
- W18- W: 82, H: 82
- W19- W: $81 \frac{1}{2}$, H: 82
- W20- W: $51 \frac{1}{4}$, H: 82
- W21- W: $117 \frac{1}{2}$, H: $82 \frac{1}{2}$
- W22- W: $111 \frac{1}{2}$, H: 82
- W23- W: $82 \frac{1}{4}$, H: $82 \frac{1}{2}$
- W24- W: $61 \frac{3}{4}$, H: 82
- W25- W: $81 \frac{1}{2}$, H: $82 \frac{1}{2}$

Doors:

- D1- W: $33 \frac{7}{8}$, H: $31 \frac{1}{2}$
- D2- W: $33 \frac{7}{8}$, H: $31 \frac{1}{2}$
- D3- W: $35 \frac{7}{8}$, H: $31 \frac{7}{8}$
- D4- W: $31 \frac{1}{2}$, H: $30 \frac{3}{4}$

Vendor shall furnish and install NRM PS2 frosted film on the interior glass windows from the top of the knee wall to the bottom of the first horizontal mullion and on all the interior glass doors and sidelights in space.

Hours of Operation

The contractor shall perform the window tinting services at OCC's 1700 G Street location between the hours of 7:00 am and 4:00 pm Eastern Standard Time (EST), Monday through Friday, excluding Federal holidays.

Quality Control

The contractor shall provide all labor, supervision, materials, and equipment necessary to perform tinting services.

The contractor shall ensure that services are performed in accordance with accepted commercial best practice standards and that quality service. The OCC reserves the right at any time to conduct onsite inspections of the Contractor's work at the retail space located at 1700 G Street.

The OCC will not be responsible in any way for damage to or loss of the Contractor's equipment kept in or near the buildings; or the Contractor's employees personal belongings brought onto OCC premises; occasioned by fire; theft, accident or otherwise.

Period of Performance

The period of performance for this requirement is 9/30/2024 through 10/31/2024.